


Reference: RA47

Newland Express Transport Ltd

Risk Assessment

Title	Access & Egress Vehicle	Date Of Assessment	Wed 17 Jan 2024
Site	Newland Express Transport Ltd	Location	All Areas
Risk Assessor	James Asbrey	Assisted By	-
Non-Employees Involved	-	People At Risk	Employees
Task Description	Identifies hazards associated with getting into and out of vehicles. It ensures suitable controls are in place to prevent slips, trips, falls, and related injuries.		
Risk Rating	 Low		
Review Date	Wed 20 Jan 2027	Reviewer	James Asbrey

Hazards

Hazard	Work at height
Risk Of Harm	A fall from a height up to 1.75m is possible (depending on vehicle), which could result in severe trauma and may even be fatal.
Existing Control Measures	<p>Seat belts fitted to restrain drivers & passengers.</p> <p>Cab doors to remain closed at all times other than entry and exit.</p> <p>Only qualified HGV driver and authorised personnel to be in the cab.</p> <p>Clear instruction and demonstration given prior to use, by trained personnel.</p> <p>All drivers & operators monitored for to ensure they practice 3 points of contact & facing</p>

Hazard	Uneven, Wet or Slippery Floors
Risk Of Harm	Wet cab steps may cause a slip hazard for both entry and exit of the cab. Slipping from the steps may result in bruised legs, lacerated skin, twists and sprains to wrists and ankles and broken bones
Existing Control Measures	Plastic and aluminium self-draining honeycomb anti-slip foot plates are fitted to all vehicles. Foot plates are regularly cleaned of dirt and mud to keep the integrity of the anti-slip.

Hazard	Work equipment
Risk Of Harm	Equipment unsecured or badly maintained grab rails and foot plates may results in a fall from height, or slip. This could result in minor bruising through to severe head trauma.
Existing Control Measures	Daily vehicle checks by driver 10 weekly checks by independent/authorised service centres Routine in-house checks by fleet maintenance Defect control reporting in use. Any defects are repaired as soon as possible, this may mean the vehicle been taken out of action until the repair has been made.

Hazard	Road risk
Risk Of Harm	Exiting the cab into a traffic may result in the employee being struck by a moving vehicle. This will result in severe impact injuries and possibly fatal.
Existing Control Measures	Before exiting the cab, drivers instructed to check for traffic, pedestrians, cyclists and other vulnerable road users. Only exit the vehicle if safe to do so. Only qualified HGV driver and authorised personnel to be in the cab. Clear instruction and demonstration given prior to use, by trained personnel. All drivers & operators monitored for to ensure they practice 3 points of contact & facing the vehicle.

Past Reviews

Review Date	Reviewer	Comments
Mon 19 Jan 2026	James Asbrey	Reviewed
Fri 17 Jan 2025	James Asbrey	Reviewed