

NEWLAND EXPRESS TRANSPORT – Safe Work Procedure

CONTAINERS – OFFLOADING LOGS

PERSONAL PROTECTIVE EQUIPMENT:

Hi Vis Clothing, Gloves, Safety Shoes and Bump Cap to be worn **when tipping a container.**

Hi Vis Clothing, Safety Shoes, Face Mask and Safety Glasses to be worn **during sweeping out.**

1. **PPE must be worn** at all times.
2. **A ladder must be used** for entering/exiting the container.
3. There must be **2 people present** when offloading a container.
4. **Only certified staff are to use the grinder** for cutting the seal on the container door.
5. PPE (Gloves/Glasses) must be worn when removing the seal with the grinder.
6. Forklift operative to leave a stack on the warehouse floor at the back of the container to **provide a safety stop** until the next crate is presented by the container operative.
7. **Forklift checks must have been completed** before offloading can commence.
8. Vehicle **driver to remain in cab** until offloading is complete
9. **Check area** is clean and free from debris before offloading
10. **Do not use a mobile phone** during offloading.
11. Empty container to be swept out when unloading is complete.