

SAFE WORKING PROCEDURE

Load Security

Purpose

To ensure all loads are secured correctly before and during transport.

Hazards

- Falling loads.
- Vehicle instability.
- Damage to goods.
- Injury to employees and members of the public.

Personal Protective Equipment (PPE)

- Safety footwear.
- Hi-visibility clothing.
- Gloves where appropriate.

Safe Working Procedure

1. Inspect the load before departure.
2. Ensure goods are evenly distributed across the vehicle.
3. Check pallets are stable and undamaged.
4. Use straps, nets or other restraints where required.
5. Ensure load securing equipment is in good condition.
6. Verify curtains, buckles and restraints are correctly secured.
7. Conduct a final walkaround inspection before moving off.
8. Re-check load security during the journey where necessary.
9. Report any damaged or insecure loads immediately.

Driver Responsibilities

- Do not move the vehicle if the load appears unsafe.
- Report concerns to the Traffic Office immediately.
- Comply with customer and site-specific loading requirements.

Emergency Actions

If a load shifts or becomes insecure, stop in a safe location and contact the Traffic Office for instructions.