

NEWLAND EXPRESS TRANSPORT – Safe Work Procedure

PALLET WRAPPER

DO NOT use this equipment unless you have been instructed in its safe use and operation and have been given permission

PERSONAL PROTECTIVE EQUIPMENT:

Hi Vis Clothing and safety shoes to be worn when operating the Pallet Wrapper

1. **PPE must be worn** at all times in the warehouse.
2. Check for any signs of wear or damage before turning the power on.
3. **Only qualified personnel** are permitted to use the Pallet Wrapper.
4. Any defects must be reported to management immediately.
5. **If in any doubt** regarding the safety of the Pallet Wrapper, **do not use it** and report to management.
6. Turn off the power when changing film roll or clearing a blockage.
7. Pallets to be wrapped must fit inside the turntable.
8. Pallets to be wrapped must be safe and secure to wrap with nothing sticking out.
9. Stand as clear as possible while the Pallet Wrapper is in operation.
10. Pallets to be wrapped are to be loaded onto the turntable with the **electric pallet truck only**.
11. Loose clothing/jewellery etc. must be tucked away/tied back before using the Pallet Wrapper.
12. **Do not use a mobile phone** when operating the Pallet Wrapper.
13. Always **turn off the power** at the socket when not in use.
14. Pallet Wrapper area to be kept **clean and tidy** at all times.